

III International Conference of Musical Education in Sobral

General guidelines for final formatting and sending of approved full paper for publishing

- Papers may be submitted in Portuguese, English, French or Spanish. The titles in Portuguese, French or Spanish must also contain a translation into English. All abstracts and keywords should be written in English. The texts should have the following scope of 2000 words.
- For the formatting and sending text only use the template below. DOCUMENT FORMAT (margins, title, spacing etc.) MUST NOT BE AMENDED.
- The work must be saved to document formats: ".doc" or ".rtf" and sent to the address: ciems@sobral.ufc.br, limited to 5MB.
- Works that exceed the total number of words (2,000 words) will not be forwarded for publication.
- In relation to the total number of words of text, will not be computed overall title, abstract, keywords and references.
- All fonts used in the text should be *Times New Roman*.
- Text pages should not be numbered.
- The file name that will be sent in the text of the submission process, must be equivalent to the first four words of the title of the work.
- After the text formation, delete this page and all the guidelines presented in the document.

Title (font 14; bold; center; lines' space 1,5; space 0 pt before e 12 pt after)

Abstract: The abstract should be written in English and be structured in a single paragraph containing theme presentation, objectives, methodology and key results. Should be between 100 and 250 words and being formatted according to the following specifications (font 12, normal, justified, lines' space simple, space 18 pt before e 0 pt after;

Keywords: They should also be in English. It should present three keywords of work, according to the following specifications (font 12, normal, justified, lines' space simple, space 6 pt before e 30 pt after;

Subtitle level 1 (font 14; bold; justified; lines' space simple; espace 12 pt before e 18 pt after); All level 1 subtitles in the work must have this setting

Text: The parts of the text must have this setting (font 12; normal; justified; indent of 1,25 on first line of paragraph; lines' space 1,5, space 0 pt before e 0 pt after;

Subtitle level 2(when applicable) (font 12; bold; justified; line's space simple; space 12 pt before e 18 pt after) ; All level 2 subtitles in this work must have this setting

Direct citations with more than three lines should be inserted in paragraph quote, formatted according to the specifications shown (NAME OF THE AUTHOR IN CAPITAL CHARACTERS, year, p.). (font 11; normal; justified, line's space simple; space 12 pt before e 18 pt after; indent of 4cm to the left border).

Picture [when applicable]: Must be inserted inside the text in the JPG format, resolution of 33DPI, leaving a line of space between Picture and the text. All pictures must be named and numbered according to the exemple¹ below:



Picture 1 – CIEMS logo (font 10; normal; justified, line's space simple; space 0 pt before e 18 pt after, aligned with the right and left borders of the picture).

Source: [if there is] font 10; normal; justified, lines's space simple; space 0 pt before e 18 pt after, aligned with the right and left borders of the picture).

Charts and Graphs [if there is]: should be inserted in the text, leaving one line of space between the text and the table and /or graph, written in the same font and size used in the text (Times New Roman 12), structured in accordance with the rules of ABNT (Brazilian Association of Technical Standards).

Charts should be drawn up simply and sequentially numbered spacing, appearing centered on the sheet. They should have a self-explanatory title, limited to two lines and located above the table without being separated from it, vertical lines should only be used in cases where their absence hinder the reading table. The column headings should be in bold. Do not put shadows to emphasize rows or columns of the table. Example of chart formatting:

Chart 1: Musical Education Spaces (font 12; normal; centralized, lines' space simple; espace 0 pt before e 0 pt after, aligned with the right and left borders of the chart).

Espaces	Quantity
Basic Education Schools	42%
Churches	38%
Social Projects	12%
Specialized Schools	8%

Source: [if there is] font 10; normal; justified, lines' space simple; space 0 pt before e 18 pt after, aligned with the right and left borders of the chart).

Graphs must be established with simple spacing and numbered sequentially, appearing centered on the sheet. They should have a self-explanatory title, limited to two lines and located above the graph, without being separated from him. Vertical lines should be used only in cases where their absence hinders the chart reading. The column headings should be in bold. Do not put shadows to highlight lines or graphic columns. Example of formatting graphs:

Gráfico 1: Pedagogical musical practices applied (font 12; normal; centralized, lines' space simple; space 0 pt before e 0 pt after, aligned with the right and left borders of the graphs).

Activity	Place	Who applied
Rythm Games	Basic Education Schools	Music Teacher
Choral	Churches	Conductor
Percussion Classes	Social Projects	Comunity Members
Instrumental Teaching	Specialized Schools	Music Teacher

Source: [if there is] font 10; normal; justified, lines' space simple; space 0 pt before e 18 pt after, aligned with the right and left borders of the chart).

References (presented on independent page)

Enter here only the references cited in the work. References should be structured according to the specifications of Congress work call and ABNT (NBR 6023) (font 12; normal; left-aligned; lines' space simple; spacing 0 pt before and 0 pt after, as a single space between a reference and another)